



**ALL NEW!**

Craft Council of Newfoundland and Labrador

# Fine Craft & Design Fair

ARTS AND CULTURE CENTRE  
Nov 4–8, 2009 **OR** Nov 11–15 2009  
**OR** the Full 10 days November 4–15  
**Choose one weekend or BOTH!**

## MEMBERS APPLICATION FORM

**DEADLINE FOR APPLICATIONS: AUGUST 21, 2009**

To participate in the fair you must be a juried member of the Craft Council. Contact us for more info.

It's that time of year again! Please complete and return this application as soon as possible to ensure that you get the booth size you prefer. Remember, this year's Fair is at a new location with more choice for exhibitors.

**There are fewer spaces available this year so first come - first served.**

All items sold at Craft Council fairs must be juried by the Standards Committee. If you have work that has not been juried by the Standards Committee, please forward samples to the Craft Council office at Devon House. You can email us at [info@craftcouncil.nl.ca](mailto:info@craftcouncil.nl.ca) or call us at (709)753-2749 for further information about Standards.

The deadline for submissions of work by new craft fair applicants to the Standards Committee is AUGUST 14, 2009.

## ABOUT YOU

Name as it appears in program: \_\_\_\_\_

Name: \_\_\_\_\_

Description of Product (15 word maximum): \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Postal Code: \_\_\_\_\_

## EXHIBITOR'S AGREEMENT

Please read the following very carefully. Your signature on this form indicates that you have read and agree to the terms of this agreement.

- 1) All goods will conform to the Craft Council Standards of Quality, and will have been deemed acceptable by the Craft Council's Standards Committee.
- 2) Booth holders will be ready for preview by the Craft Council Standards and Craft Fair Committees one hour before opening time. Exhibitors must open on time each day, and remain open for the duration of the fair.
- 3) No sales or price cuts are allowed at any time during the fair.
- 4) Exhibitors cannot assign, share, split and/or sell any space granted to him/her without written permission of the Craft Council.
- 5) Persons acting as agents for other craftspeople must attach a list of those people to this agreement. Inclusion of these names will confirm that the agent has their permission to act on their behalf.
- 6) All goods are to conform to regulations of Industry Canada and Health Canada. This is the sole responsibility of the exhibitor.
- 7) All applicable taxes must be added to selling prices and remitted to Canada Customs and Revenue Agency as appropriate.
- 8) Exhibitor participation in Craft Council craft fairs is subject to maintaining status as at the date of acceptance & the dates of participation in the craft fair as: (a) a marketing member of the Craft Council in good standing with all fees paid up to date; (b) not in arrears or default in the payment of any fees or debt to the Craft Council, including Loan Board and rentals at the Devon House Craft Centre. Exhibitor agrees that the deposit may be applied to the Craft Council against any such debt, whether or not the exhibitor is permitted to participate in the craft fair.

Note: Default of articles number 1 to 4 above may result in suspension from the Craft Council craft fairs for a period of one year.

I agree to the conditions set out in the above Exhibitor's Agreement

Signature \_\_\_\_\_ Date \_\_\_\_\_

The Craft Council of Newfoundland and Labrador respects your privacy. We protect your personal information and adhere to all legislative requirements with respect to protecting your privacy. By filling in this form you consent to the use of the information collected to administer and promote the Fine Craft and Design Fair.





## YOUR BOOTH CHOICES

Here you are asked to list three choices, starting with your preferred size. The sooner you get your application in, the more likely you are to be assigned your preferred size. There will be no changes after the floor plan is completed!

Please mark 1st, 2nd, and 3rd choices. Prices DO include all marketing fees. Prices DO NOT include HST. Each booth will have access to 1,500 watts (15amp) power supply.

### Options for Exhibitors of Craft Items

Front x Depth		Dates	Cost	Your Choices
8' x 4'	One Show		\$500.00	
12' x 4'	One Show		\$700.00	
16' x 4'	One Show		\$900.00	
*8' x 4'	Ten Days		\$900.00	
*12' x 4'	Ten Days		\$1,260.00	
*16' x 4'	Ten Days		\$1,620.00	

**\* Prices on the 10 day choices include a 10% discount!**

### EXTRA FEES

The following options will be made available at an extra charge:

1) Booth Relief is available at:  
\$9.00 per hour  
\$7.00 per half hour  
Contact phone numbers will be available at info desk on set-up day.

**2) 6' or 8' table, table cloth, skirt, banquet, chairs are available at an extra charge upon order.**

Further information to follow.

## HOW TO PAY

Your application must include a \$100.00 deposit, **plus any membership fees owing**, to hold your spot. You can pay by cheque, money order, Visa, Mastercard, Amex, or debit (at Devon House only). Your application must also include a payment for the balance of total fees. This can be done by either including a post-dated cheque for Septemeber 1, 2009, or by including credit card information below which will be credited on September 1, 2009.

You will be advised of any balance owing or due to you, in the event of any changes. A 90% refund of application fees will be given **ONLY** on receipt of a written cancellation prior to October 1, 2009. After October 1, a 90% refund will be made only if the Craft Council can find an appropriate paying replacement booth holder; otherwise no refund will be given in the case of a cancellation after October 1, 2009.

The cost of my FIRST CHOICE is \$ \_\_\_\_\_

I would like a phone line hook-up in my booth for a debit machine for \$150.00 \$ \_\_\_\_\_

SUBTOTAL \$ \_\_\_\_\_

HST (13%) \$ \_\_\_\_\_

I have NOT PAID my Craft Council membership fees and wish to purchase a Marketing Craft Fair Membership of \$55.00 (no tax) \$ \_\_\_\_\_

I need to upgrade my general Craft Council Membership to a Marketing Membership for \$15.00 (no tax) \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

## MAIL THIS APPLICATION TO:

The Craft Council of Newfoundland and Labrador  
59 DUCKWORTH STREET, ST. JOHN'S, NL, A1C 1E6  
TEL: (709) 753-2749 FAX: (709) 753-2766 EMAIL: fair@craftcouncil.nl.ca

If you fax your form back to us, please remember to fax BOTH sides of the form!  
If you have any special needs/medical requirements please contact us ahead of time.

**Future communications will be by email; if you do not have email, please ask Wanda to put you on the snail mail list.**

